

Hot Topic Thursdays- Start vs. Interim: Where to Correct Your Data

September 11, 2025

10:00am-10:30am



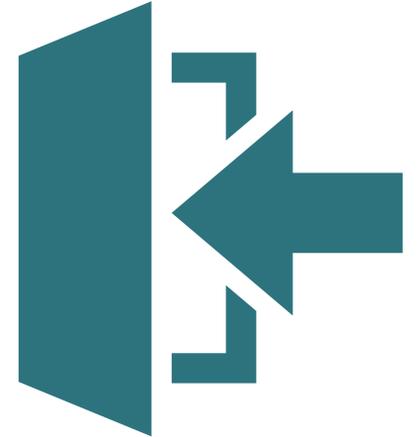
NC COALITION to
HOMELESSNESS end

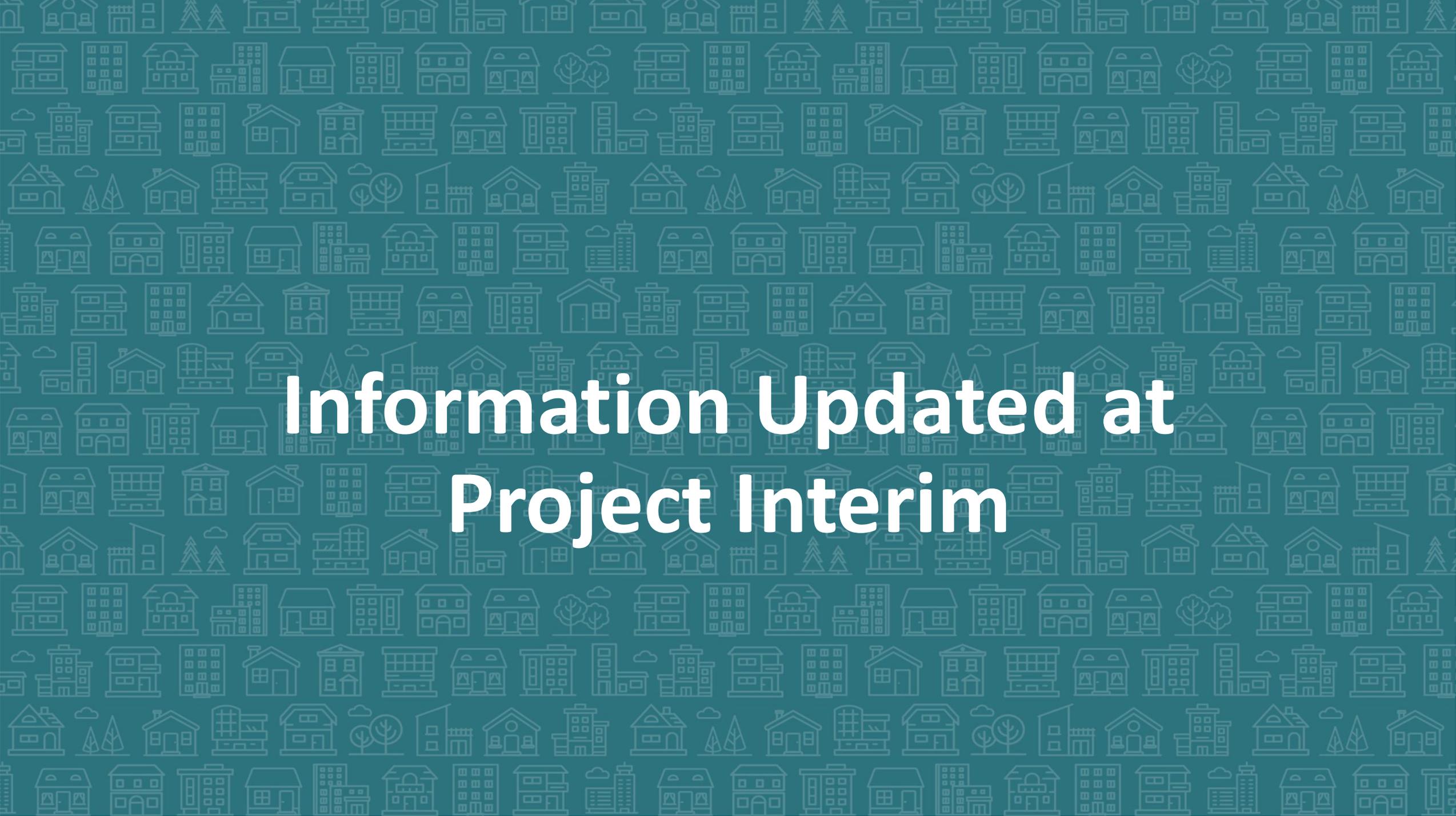


Information Collected at Project Start

Information Collected at Start

- Disabilities
- Monthly Income
- Non-Cash Benefits
- Health Insurance
- Homeless History
- Domestic Violence Series
- Client Demographics
 - Name
 - SSN
 - DOB
 - Race and Ethnicity
- Veterans Status





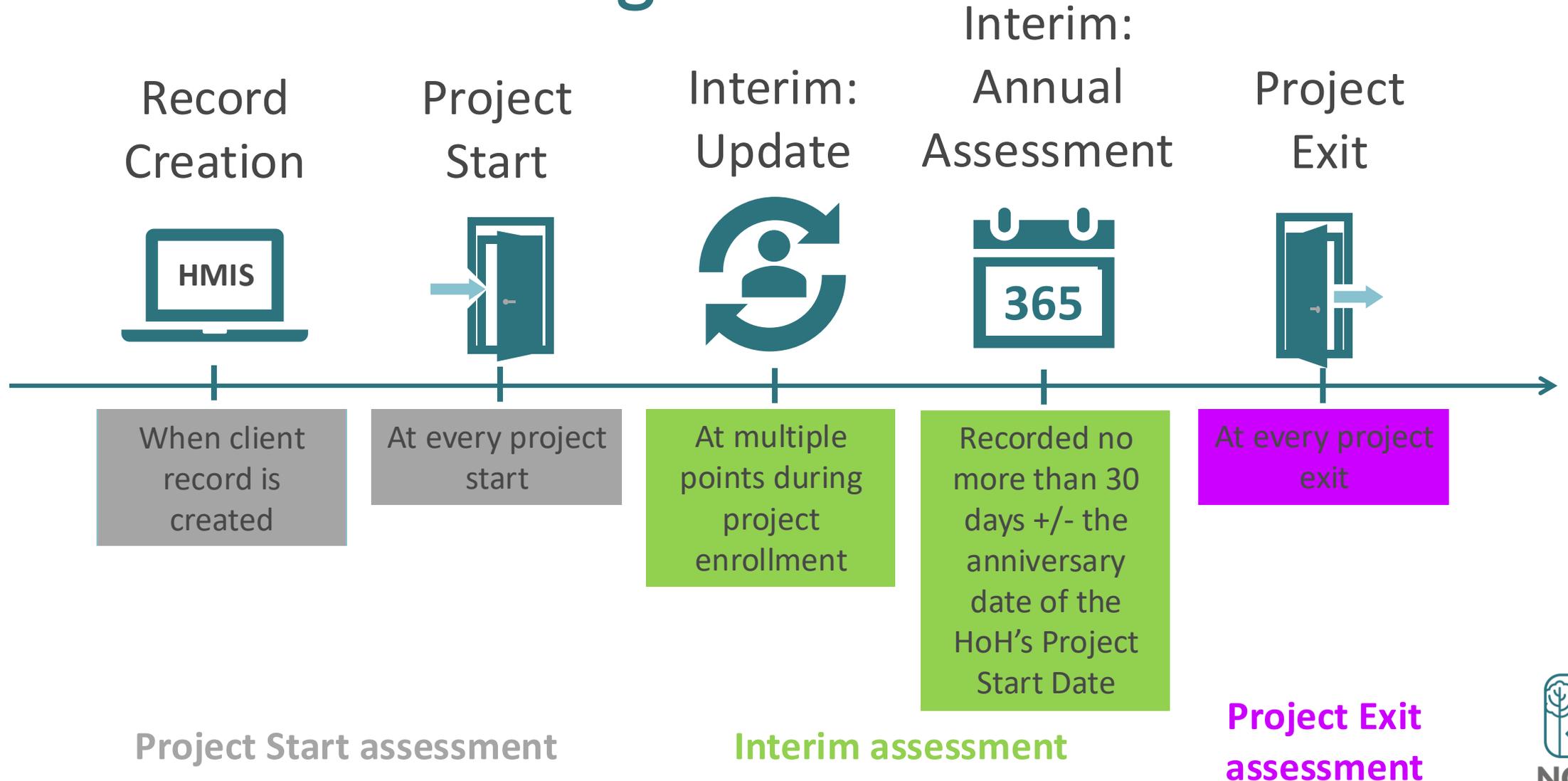
**Information Updated at
Project Interim**

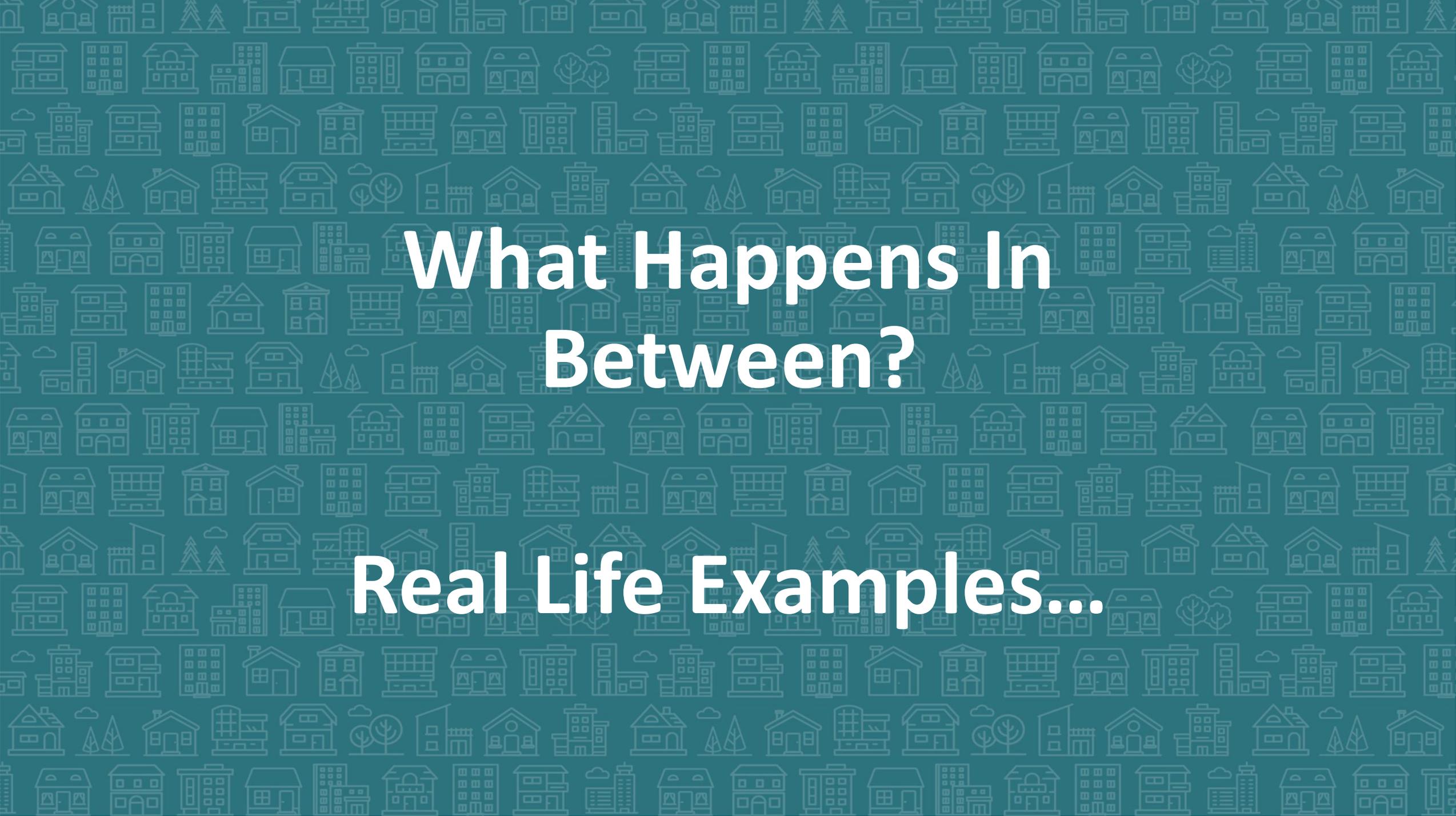
Information Collected at Project Interim

- Disability Status
- Health Insurance
- Income
- Non-Cash Benefits
- Domestic Violence Series



Data Collection Stages





**What Happens In
Between?**

Real Life Examples...

Scenario 1

This calls for a interim update!

A family is enrolled in a PSH project and the HoH has a change in SNAP benefits.

Where do you make this update? Start or Interim?

Scenario 2

Project Start for the child entering the household during currently open project w/ Mom

Family of 3 enters shelter, mom is pregnant. A month later, mom has the baby.

Where is the information updated to add the child to the household? Start or Interim?

Scenario 3

Contact Data Center to update SSN and add client DOB in Client Profile using start date and EDA mode.

You meet a client during street outreach, and they do not wish to provide their DOB or SSN. 3 months later, the client is ready to start working towards housing and provides this information.

Where and how do you go about adding their DOB and SSN in HMIS? Start or Interim?

Scenario 4

Always start. Client reporting matters most

Your SSO client who has been enrolled in your program for over 6 months discloses their mental health disability.

Where do you make this update?
Start or Interim?

Scenario 5

Update start to reflect what client reports

Your ES client enters shelter unable to find their insurance information but knows they have insurance through the state.

Where do you make this update?
Start or Interim?

Considerations for Data Entry

What was true at client start?

What was true at case
management?

What was true at Annual
Assessment?

What was true at Exit?

When in Doubt

- <https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual-2024.pdf>
- Also, contact the Data Center!
 - hmis@ncceh.org

FY 2024 HMIS Data Standards Manual

A GUIDE FOR HMIS END USERS AND HMIS
LEADS/SYSTEM ADMINISTRATORS



U.S. Department of Housing and Urban
Development

VERSION 1.7
RELEASED: MAY 2023
UPDATED: APRIL 2025



Next Meeting:

Hot Topic: How to Exit Inactive Clients

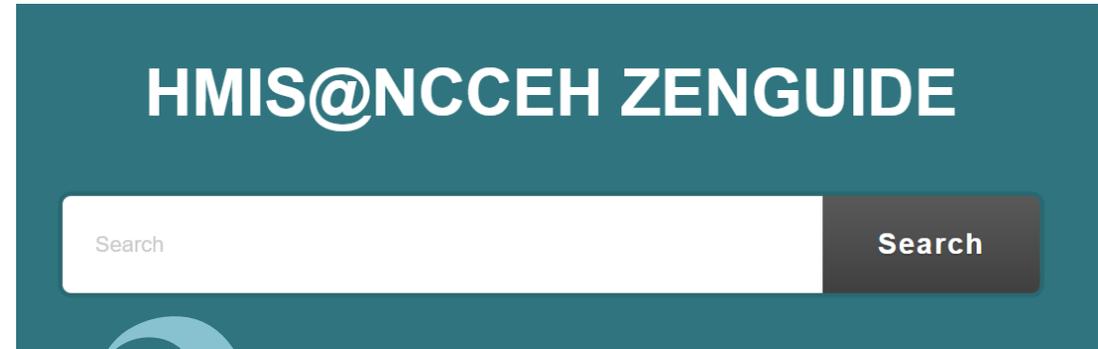
September 25th, 2025, 10:00AM



NC COALITION to
HOMELESSNESS end

Past Meetings

<https://ncceh.zendesk.com/hc/en-us>



News Archive

Monthly Trainings for All Users

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[2025 Hot Topics](#)

[2025 Monthly Trainings](#)



Hot Topic Thursday's

September and
October

2025

Thurs
9/11

Start Vs Interim: Where to correct your data?

Building rapport with a client takes time. Thankfully, HMIS is flexible for you to update client profiles to reflect their experiences and life events over time. Please attend to have a discussion about when to use the start assessment, and when to use an interim update to edit a client profile.

How to Exit Inactive Clients

If a client needs to be unenrolled from a project, there are different considerations to make for each exit. No matter the project type, you need to be here to make sure you can exit these clients accurately for positive quality data outcomes!

Thurs
9/25

Thurs
10/9

Adding and Updating Disabling Conditions

Updating disabling conditions can be tricky! Come discuss the correct steps to take when adding or updating disabling conditions that a client may have.

Updating Sub-Assessments when Previous Data is Wrong

HMIS is a live site where people's information is collected in a fluid and ongoing way. To ensure the correct information is recorded and updated, we have to be sure the update is made the correct way in the system.

Thurs
10/23



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NCCEH

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NCCEH