

HMIS@NCCEH System Updates

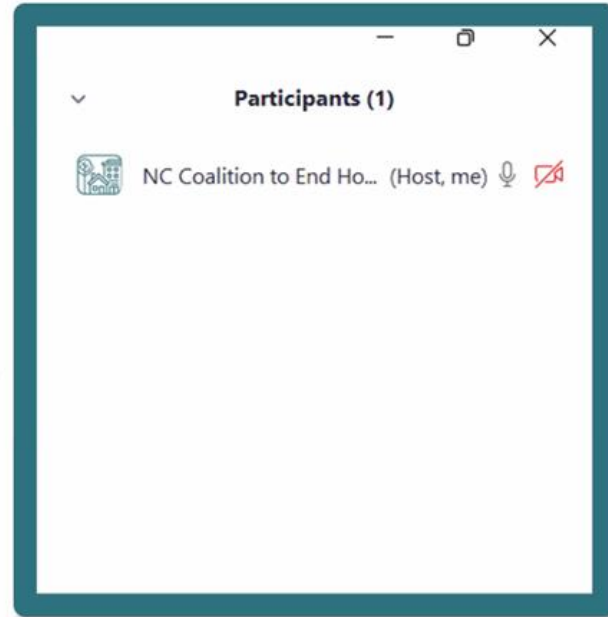
March 2026



**NC COALITION^{to}
end
HOMELESSNESS**

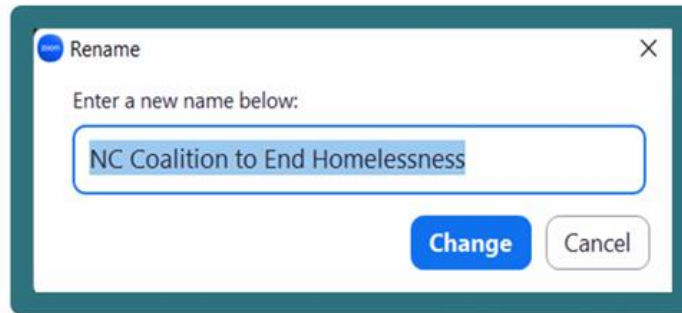
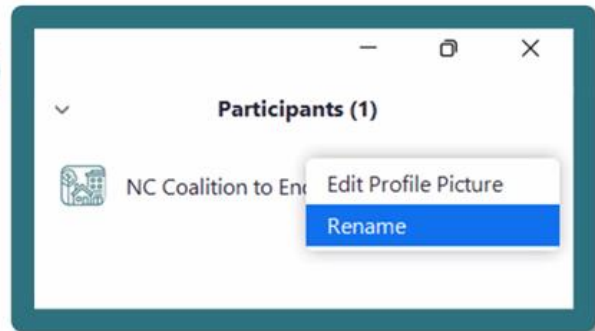
Edit your Zoom Screen Name!

1



*How to change your
screen name:*

2



What Time do Ducks Wake Up?

At the Quack of Dawn



Agenda

March 2026

System Updates

- Data Quality Review – February - March
- PIT/HIC Reporting Overdue

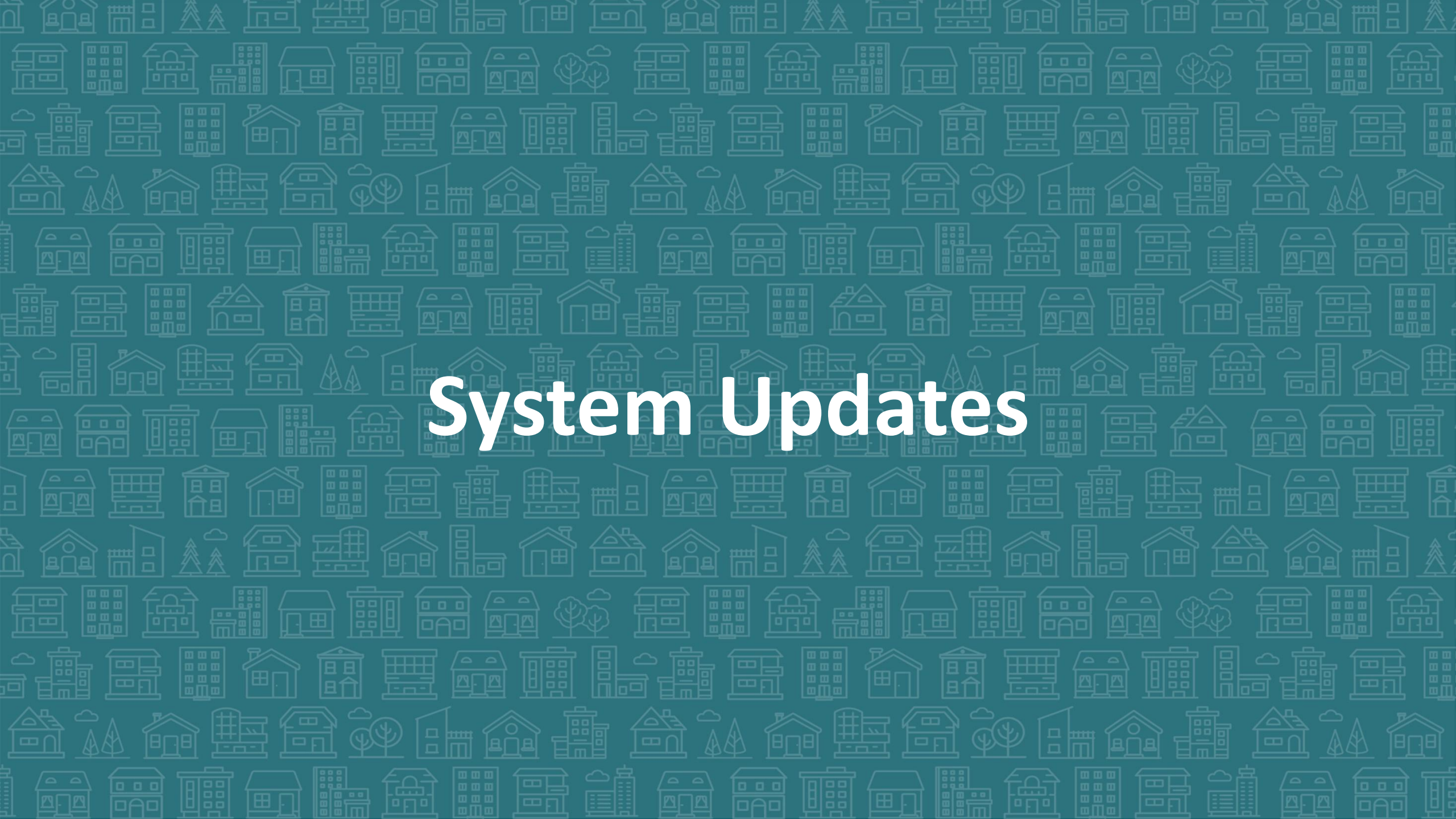
Training and Resources

- ROI Update – Sex at Birth
- Ensuring your Clients Privacy
- Cost of Living Adjustment (C.O.L.A)
- HMIS Learning Management User Training
- February Monthly Training Recap: Making Sense of System Performance Measures
- ZenGuide Knowledge Base Highlight

What's Next?

- March Monthly Training: Data Quality Plan Revision Proposals

Questions/Concerns?

The background of the image is a solid teal color, overlaid with a repeating pattern of white line-art icons. These icons represent various types of buildings, including houses, multi-story apartment blocks, and industrial-style structures, as well as some stylized trees. The pattern is dense and covers the entire background.

System Updates

Data Quality Review

We will start reporting on Data Quality month by month so you all can visualize your progress in the HMIS system

We are hoping that this will:

- Reassure yourself in your work
- Empower you to keep improving your data
- Stimulate discussion among team members



Data Quality Review – February -March Data Quality Clean-up

An Increase of 1889 clients over the last month!

Data Improvements:

- SSN
- Disability at Entry
- Relationship to HOH

Elements to work on:

- Enrollment CoC
- Relationship to HOH
- NC County of Service
- Housing Move-in Date
- DV Series

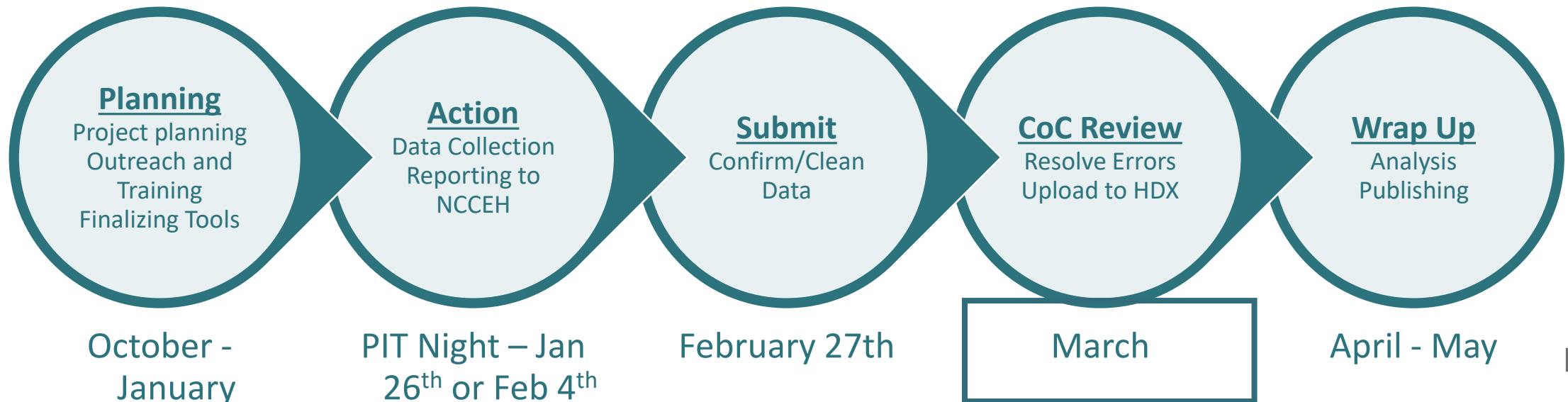
Data Element	Change	Corrections Made
Social Security Number		-439
Date of Birth		-75
Disability (Entry)		-174
Project Start Date / Project Exit Date		-62
Destination (Exit)		-554
Chronic Homelessness Calculability		-73
Residence Prior to Project Entry		-65
NC County of Service		-226
Domestic Violence Series		-268
Have you ever experienced domestic violence?		-69

View the [HMIS@NCCEH Data Quality Benchmarks](#) page for benchmarks by project type

Keep running your reports to identify client errors!

Sheltered and Housed HMIS PIT/HIC Overdue

- HMIS reporting is required for *ES, TH, RRH, PSH, and OPH Projects*
- Please complete any lingering data clean-up to your PIT reports and confirm with your Data Center contact person once clean-up has been completed!



Overdue PIT/HIC Reports

We need you to confirm Clients and Available Beds for your PIT night
As Soon As Possible! (Due Feb 12th!)

Type of Project	People Reports Submitted	Total Projects
Durham CoC	65%	37
NC BoS CoC	83%	131
Orange CoC	88%	16

Overdue PIT/HIC Project Detail Confirmations

Respond to the Data Center

- Any updates to your zip code?
 - If there is a zip code change, any address changes?
- Do we have the correct bed unit inventory?
 - You know your bed and unit layout!
- Funding source change?
 - If Local or Private Funding, please specify if possible



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Training and Resources

Release Of Information Update - Sex at birth

Download the New form Today!

- As Sex at Birth is included in the Client Profile, it will also be included in the Standards Information Section of the ROI
- Includes the new Sex at Birth field
- Users can find the updated ROI on the [NCCEH Website](#)

SECTION 1 – NCCEH HMIS Standard Information

Standard information can be seen by all participating agencies that use our HMIS implementation. This information allows us to de-duplicate files and select the correct record. All persons using HMIS are trained and certified in privacy.

What information is shared about you in HMIS?

- Name
- Age/year of birth
- Partial Social Security Number
- Sex
- Veteran status
- Gender



Ensuring the Privacy of your Client

- There are many ways we have to ensure client privacy
- Each user has to be aware of Privacy Practices and available documents
 - ROI
 - Privacy Sign
 - Privacy Notice
 - Sharing Agreements
 - Operating Policies & Procedures

Ways to stay in compliance

- Never share passwords or save passwords in your browser
- Blocking names out of screenshots and reports
- **Conducting quarterly internal data entry practices**

*As outlined in the [Operating Policies and Procedures](#)

Cost of Living Adjustment (C.O.L.A.)

Record your clients' C.O.L.A. Increase Now

- Every year SSI & SSDI recipients receive an increase in funds
- Increases should be recorded in an Interim Update or Annual Assessment (on anniversary)
- [Use the ZenGuide on Updating Sub-Assessments](#)

Income & Sources

Income from Any Source ☒ No (HUD) These two sections must match

Monthly Income HUD Verification ☒

	Monthly Amount *	Source of Income *	Receiving Income Source?	Start Date *	End Date
		Earned Income (HUD)	No	05/30/2025	
		Child Support (HUD)	No	05/30/2025	
		Worker's Compensation (HUD)	No	05/30/2025	
		Other (HUD)	No	05/30/2025	
		VA Non-Service Connected Disability Pension (HUD)	No	05/30/2025	

[Add](#) [View Gross Income](#) Showing 1-5 of 16 [First](#) [Previous](#) [Next](#) [Last](#)

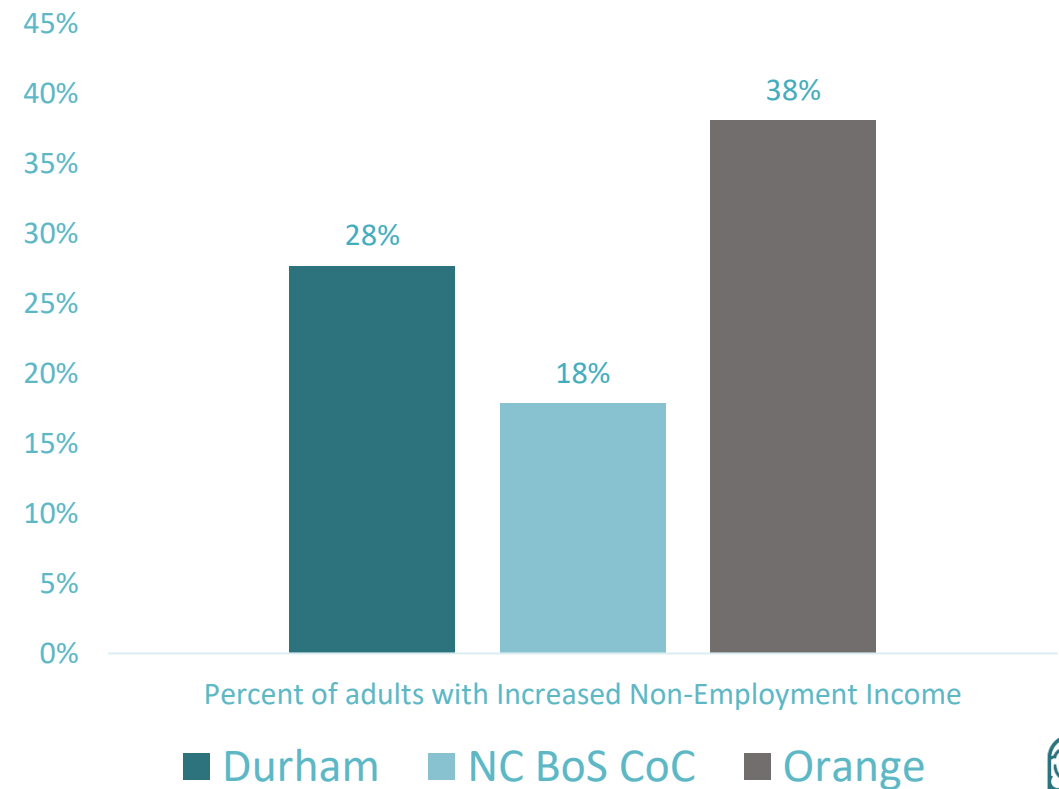


Cost of Living Adjustment (C.O.L.A)

Federal Reporting

- Increases in Income also reflect on System Performance Measures - Measure 4.2 Change in Non-Employment Cash Income
- Missing Annual Assessments or Income data are missed opportunities!

FY25 Increases in Income for Stayers



Congratulations to February's New HMIS Users!

- Ann Tropiano
- Crystal Tortalita
- Jasmin Claudio
- Jacqueline Lopez
- Fatima Deas
- Amber Suffern
- Charity Wallace
- Aszia Francis
- Shana Carignan
- Deanna Hartline
- Sharon Robbs



February Monthly Training Recap: Making Sense of System Performance Measures

Topics Discussed:

- Impacts of Data on Our Work
- Review of SPM's
- EVA Review – How to Use Graphs
- How to Create Reporting Groups
- System Performance Measures Report

The [Slides](#) and [Recording](#) of the training are available on [2026 Monthly Trainings - ZenGuide](#)

ZenGuide Knowledge Base

Your first stop for answers

112 Articles and counting!

- We use your search results to develop new articles

Highlight:

- [Required Computer Skills for HMIS](#)
- [HMIS Point-In-Time & Housing Inventory Count Process](#)
- [D007 - 0630 Sheltered PIT \(Point in Time\) Report Correction Guide](#)
- [D006 - 0628 Housing Inventory Count \(HIC\) Report Correction Guide](#)
- [Bed & Unit Inventory Guide](#)

Bookmark it!

<https://ncceh.zendesk.com/hc/en-us>

HMIS@NCCEH ZENGUIDE

Search

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What's Next?

March Monthly Training: Data Quality Plan Revision Proposals

Join us for the [March Monthly Training](#)!

Agenda:

- How these revisions relate to data collection
- Data element to be removed
- Clarification on Data Collection Requirements

What would you like to see training on? Submit your suggestions in the [Feedback Survey](#)

What's Next Calendar

Due	Event Name
March 18th	Monthly Training: Data Quality Plan Revision Proposals 10-11am
April 1st	HMIS Systems Updates Meeting 10-11am
April 15th	Monthly Training: TBD 10-11am
May 6th	HMIS Systems Updates Meeting 10-11am
April 30th	A020 Data Quality Report Due
May 6th	HMIS Systems Updates Meeting 10-11am
May 20th	Monthly Training: TBD 10-11am
May 27th-28th	Bringing it Home Conference: Data Center Out of Office

Go to ncceh.org/events-trainings/ for all event details!





Questions?

Let's Troubleshoot!

Contact NCCEH

hello@ncceh.org

919.755.4393

NCEndHomelessness 

@NCHomelessness 

nc_end_homelessness 

Contact NCCEH Data Center Help Desk

hmis@ncceh.org

919.410.6997



NCCEH